

Kyoto Convention Bureau



KYOTO CONVENTION BUREAU
C/o Kyoto Chamber of Commerce and Industry
Karasuma Ebisugawa, Nakagyo-Ku, Kyoto 604-0862 JAPAN
Tel: +81 75 212 4110 Fax: +81 75 212 4121
kyoto@hellokcb.or.jp
<http://hellokcb.or.jp>

The first step towards organizing a successful conference in Kyoto
begins by contacting the Kyoto Convention Bureau

Convention City Kyoto

Kyoto

Kyoto — a modern convention city steeped in the serene mists of Japanese history. Many of the thousands of ancient temples and shrines are UNESCO World Cultural Heritage Sites. Next to which, universities filled with the nation's brightest scholars are situated. Winding footpaths are to be explored leisurely while high-speed bullet trains connect with Osaka, Kobe and Tokyo; and the Haruka Express train links to Kansai International Airport in just over an hour. All marks of a millennium at the centre of governance, culture and progress. The place of Kyoto at the heart of the rich Japanese culture is evident in daily life as well as in the countless festivals, performing arts, specialty cuisine, and variety of artisan products. Kyoto combines traditional and contemporary thought, nature and technology, to create an environment highly conducive to productive exchange. Kyoto keenly welcomes your conventions, meetings, incentives and exhibitions to the first purpose-built conference facilities in Japan.

Kyoto Convention Bureau

The Kyoto Convention Bureau is a non-profit public organization funded jointly by Kyoto Prefecture, Kyoto City, the Kyoto Chamber of Commerce and Industry, and a large number of Kyoto Convention Bureau Member companies and organizations. Our goal is to provide services to those people who intend to hold their conventions and other events in Kyoto, those who work in the conference industry, and those who participate in conferences in Kyoto. Our varied activities range throughout a wide area of accumulated know-how.

Comprehensive Steps to a Successful Event in Kyoto

Kyoto Convention Bureau offers complete support from the initial stages of planning through to the closing ceremony

Step 1: The Venue — Assisting you in your needs for:

- Venue tailored to your convention, meeting, incentive, and exhibition
- Memorable reception at your desired location; hotel, traditional restaurant, temple, shrine, castle, Kyoto garden
- Kyoto entertainment hosted by geisha, samurai and other traditional artists
- Accommodation guide to world class hotels and Japanese inns
- Excursion itineraries, accompanying persons activities and cultural programmes
- Inspection tours

Step 2: Event Proposal — Make a positive impact on decision-makers

- Bid papers to the General Assembly or Board Meeting
- Invitation letters from Kyoto Prefecture Governor and City Mayor
- Other local backing
- Kyoto introduction documents, video, CD
- Language assistance

Step 3: Set-Up — Access to a wide network of event professionals

- Introduction to Professional Convention Organisers & Destination Management Companies
- Local subsidy & loan scheme available through Japanese counterparts
- Convention-rate accommodation and transport
- Access to over two hundred convention service member companies

Step 4: Promotion — Towards maximum participation

- Electronic *Kyoto Photobank* to enhance homepage and documents
- Welcome to Kyoto Pamphlet, Kyoto Guidebook & bilingual Kyoto Map
- Internet links
- Media relations

Step 5: On-Site Support — a memorably successful event

- Kyoto Convention Pass — subway and bus discounts
- Staffed information booth — queries, tourism, transport, dining
(Availability depends upon size of conference)